

**Village of Salado
Salado Municipal Building
301 N. Stagecoach
Salado, Texas
Minutes of Special Meeting of Board of Aldermen
May 24, 2018 at 5:30 p.m.**

The Board of Aldermen meeting was called to order at 5:30 p.m. by Mayor Skip Blancett.

Board Members Present: Mayor Skip Blancett, Mayor Pro-tem Fred Brown, Aldermen Andy Jackson, Michael Coggin, Frank Coachman, and Michael McDougal.

Staff Present: Village Administrator Don Ferguson and City Secretary Cara McPartland

Workshop

Discuss and consider issues relating to the establishment of a wastewater impact fee for the Salado Wastewater System. (*Village Administrator*)

Village Administrator Ferguson reviewed the impact fee adoption and public hearing procedures. He advised that tonight's discussion will be about impact fees and not wastewater rates.

Grady Reed of HDR Engineering gave a presentation on the following:

- General background on impact fee development and adoption
- Purpose of impact fees
- Components of fee design
- Maximum fee determination
- Calculation of LUEs for residential and commercial customers
- Projected service area
- Land use assumptions
- Connection summary
- Maximum/effective impact fee calculation
- Area fee comparison
- Impact fee payment options
- Periodic impact fee updates, as needed
- Recommendations from the Wastewater Impact Fee Advisory Committee (Maximum impact fee: \$5,152; Effective impact fee: \$3,750; 4-year payout option at no interest)

Mr. Reed explained that there will be the first of two public hearings held on May 29, 2018 at 6:00 p.m. regarding the land use assumptions and capital improvements plan under which wastewater impact fees may be imposed for new or expanded services, along with consideration of a resolution approving the subject assumptions and plan. He advised action to adopt an impact fee can be taken after the second public hearing, the date of which is to be determined at the conclusion of the first public hearing. Discussion clarified that there will not be imposition of a \$5,152 impact fee and

that the impact fee, when adopted, will be per LUE. Village Administrator Ferguson explained the interrelated nature of funding components and payment option scenarios.

Adjournment

Hearing no further business, Mayor Blancett called the meeting adjourned at 6:15 p.m.

Recorded by:

Cara McPartland

These minutes approved on the 7th of June, 2018.

APPROVED:


Skip Blancett, Mayor

ATTEST:


Cara McPartland, City Secretary

